INDIAN INSTITUTE OF TECHNOLOGY DELHI
Central Library

IITD/LIB/2023/198909   **September 22, 2023**

CIRCULAR FOR LIBRARY USERS

In continuation to earlier circulars, and information provided on the Library website at: https://library.iitd.ac.in/librarytour; the users are to note the following for strict compliance:

1. Security Guards have been authorized to check the identity of the users. You are therefore requested to show your valid ID while entering the Library. They are also authorized to check the ID of any user inside the Library as well as and when needed.
2. Any belongings/material left, whether at the Property Counter or any part of the Library, will be removed at the time of closing daily at 3am. The Library will not be responsible for any losses in this regard.
3. Use of Mobile, Keeping legs/shoes on the other chairs, disturbing others, making noise, etc., is not permitted and is considered INDESCIPLINE.
4. Viewing non-educational content, objectional content, or any such activity, which is considered illegal/unfair use of the institute's Wi-Fi network is NOT allowed.
5. Food/Beverages, etc., are not allowed inside the Library.
6. **Alumni** are allowed to use the Library facilities after entry in the register after due verification from 9am to 9pm except during exam days with VALID ALUMNI ID. A space has been earmarked for them on the top floor of the Library as per the decision of the ACL due to administrative reasons. They are allowed to sit in that area only.
7. Students are expected to ensure that neither the decorum of the Library, nor the discipline in the Library is disturbed during any operational hours of the Central Library. It is also reiterated that misuse of any library facilities is strictly prohibited and any such cases of misuse affect the whole student community in terms of facility usage.
8. All students, utilizing the Library are requested to remain vigilant and take self-responsibility in preventing any breach of decorum, discipline and misuse, while also preventing thefts by remaining careful.

Non-following of the rules, decorum, discipline, etc., will invite action as per the institute rules, which include debarring from the Library, and reporting the matter to DISCO or Security.

(Dr. Nabi Hasan)
Librarian & Head, Central Library