

Guidelines for Ph.D. thesis submission and No dues at Central Library IITD

After the defense, for getting no dues from the library, the following is required at the time of Ph.D. thesis submission:

i) Soft copy of the Ph.D. thesis must be mailed to thesis@library.iitd.ac.in in specified single pdf format, which includes the followings:

- **Cover Page** printed in BOLD LETTERS:

(a) The title at the top (b) Author's name in the middle (c) IIT Delhi Logo (d) Name of the department/centre with INDIAN INSTITUTE OF TECHNOLOGY DELHI (f) MONTH YEAR of submission at the bottom

- **Title Page**

TITLE OF THE THESIS at the top

by

- Author's name
- Name of the department/centre
- Submitted in fulfillment of requirements of degree of Doctor of Philosophy to the
- IIT Delhi Logo
- INDIAN INSTITUTE OF TECHNOLOGY DELHI
- MONTH YEAR of submission at the bottom

- Dedication page, if any

(Preliminary pages should be in small Romans from certificate onwards)

- A certificate with the date signed by the supervisor
- Acknowledgment signed by the researcher with the date
- Abstract (English)
- Saar (Hindi)
- Table of Contents
- List of Figures and List of Tables
- List of Symbols used if any
- List of acronyms/abbreviations, if any
(main chapters should be in Indo-Arabic numerals)
- Chapters (Body of thesis)
- References
- Appendices, if any
- List of Publications, and
- Brief Bio-data/CV.

ii) Submit one copy in hard at Central Library, Textbook Book Bank section on the Ground floor with maroon color cover must have Cover Page printed with golden tooling in BOLD LETTERS:

- (a) The title at the top (b) Author's name in the middle (c) IIT Delhi Logo (d) Name of the department/centre with INDIAN INSTITUTE OF TECHNOLOGY DELHI (e) MONTH YEAR of submission at the bottom and the following should be printed on Spine of the thesis:

- (a) Year of publication at the top
- (b) Author's name in the middle
- (c) Ph.D. IITD

The content of hard copy should be the same as the soft copy.

Steps for Checking Overdue Fine and Books

One should check the overdue fine and the books in the account by login into WebOPAC at <http://libcat.iitd.ac.in/> using Kerberos id and password.

➤ **Step 1:** Go to the IIT Delhi Library WebOPAC and Click on Login with IITD Kerberos ID and Password.

The screenshot shows the homepage of the Central Library, Indian Institute of Technology Delhi. The top navigation bar includes a 'koha' logo, a 'Cart' icon, and a 'Lists' dropdown. A red box highlights the 'Login with IITD Kerberos ID and Password' link, with a red arrow pointing to it from the text above. Below the navigation bar is a search bar with a dropdown menu set to 'Library catalog', a search input field, and dropdowns for 'All Item type' and 'All libraries'. The main content area features a 'Welcome to Central Library IIT Delhi Online Public Access Catalog' banner with a photo of the library building. To the left, there are sections for 'Services' (Previous New Arrivals, Membership Privilege, Research Support, News Clipping Services) and 'Quick Links' (Pay your Fine/Late Fees, Eprints@IIT Delhi, e-Resources, Off-Campus Access of E-Resources, IITD Faculty Profiling). To the right, there are sections for 'Library Opening Hours' (Working Days/Weekends/Holidays: 8 am to 2 am) and 'Library remains closed on the following major holidays' (Republic Day, Holi, Independence Day, Gandhi Jayanti, Dussehra, Diwali).

➤ **Step 2:** Fill your Kerberos ID and Password and then Login.

Login to Library Koha

Kerberos User ID
Kerberos Password

Image Captcha Audio Captcha

Enter the text as shown in the image:*

Attention Students: Kerberos User ID is the combination of 9 alphanumeric characters starting with department code. e.g. xxx219999

➤ **Step 3:** After Login you will see your account details.

Central Library, Indian Institute of Technology Delhi
केंद्रीय पुस्तकालय, भारतीय प्रौद्योगिकी संस्थान दिल्ली

Search: Library catalog | All Item type | All libraries | Go

Advanced search | Authority search | Tag cloud | Libraries

Home | Your summary

Your summary

Checked out (7) | Charges (76.00)

7 Item(s) checked out

Title	Author	Due	Barcode	Call number	Fines
Ontological engineering with examples from the areas of knowledge management, e-commerce and the semantic web Average rating: 0.0 (0 votes)	Gomez-Perez	30/12/2022	175214	681.3 GOM-O	No
Arjuna saga of a pandava warrior-prince Average rating: 0.0 (0 votes)	Chandramouli	30/12/2022	171609	233-265-33ARJ CHA-A	No
statistics for the social science Average rating: 0.0 (0 votes)	Sirkim	30/12/2022	135214	301:519.2 SR-5	No

Services

- Previous New Arrivals
- Membership Privilege
- Research Support Services

Steps for Payment of Fine

- ✚ Pay the fine at <https://home.iitd.ac.in/icollect/epay/index.php> and mail the receipt to thesis@library.iitd.ac.in.

➤ Step 1: Go To the ePay IIT Delhi

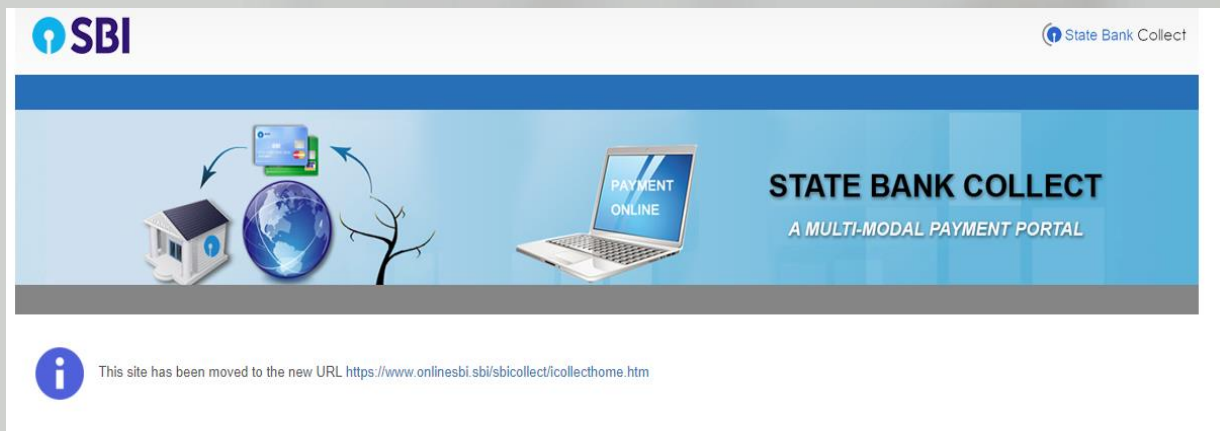
<https://home.iitd.ac.in/icollect/epay/index.html>



➤ Step 2: Click on Students/Alumni or Employee/Staff.

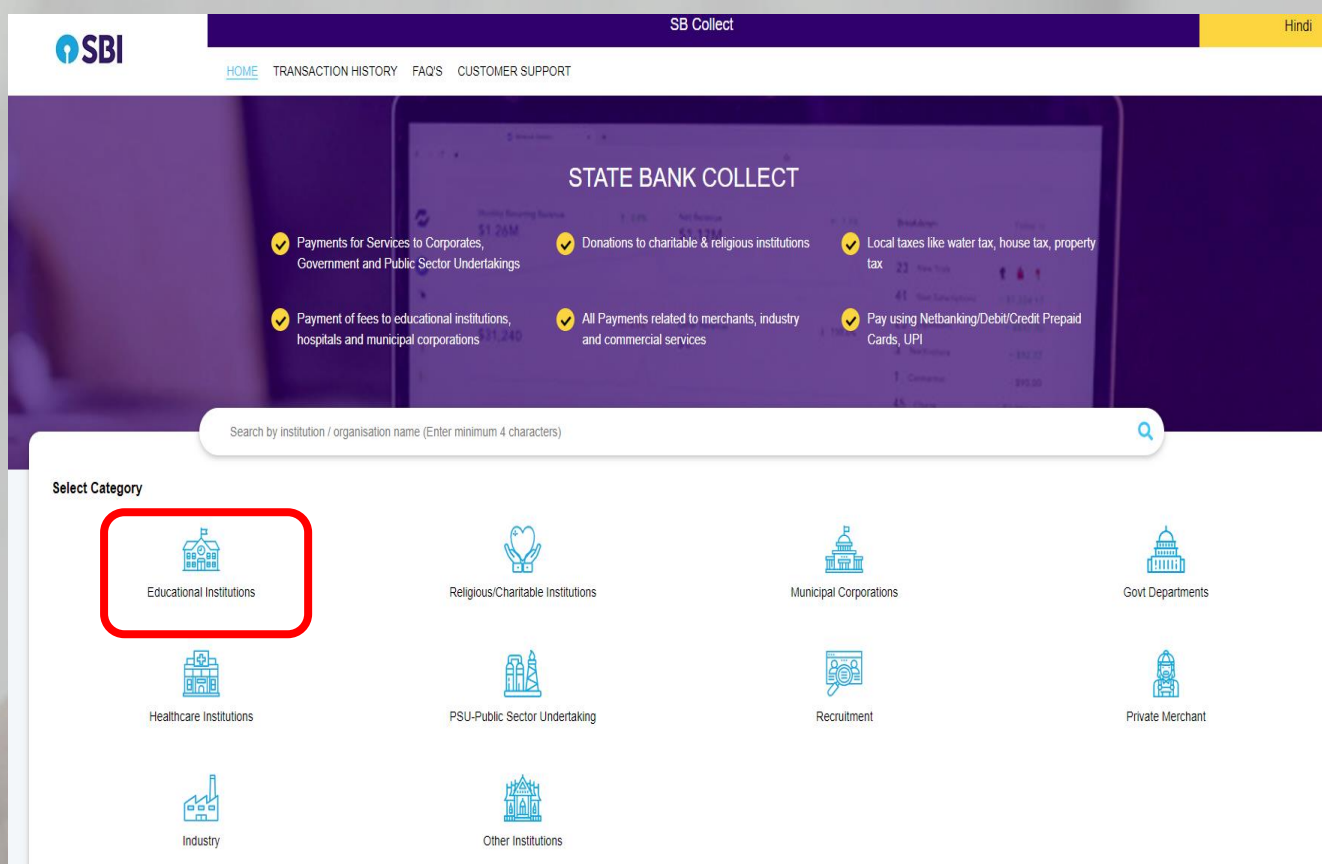


➤ Step 3: Click on ePAY.



➤ **Step 4:** This SBI webpage will appear, click on the URL.

<https://www.onlinesbi.com/sbicollect/collecthome.htm>



➤ **Step 5:** Click on Educational Institutions.

SBI SB Collect

HOME TRANSACTION HISTORY FAQ'S CUSTOMER SUPPORT

Payment Progress

Select Payee

Category: Educational Institutions

Search for Educational Institutions

Filter by State: National Capital Territory of Delhi

Name of Educational Institutions	State
AMBEOKAR INSTITUTE OF TECHNOLOGY	National Capital Territory of Delhi
ARAVALI HOSTEL FEE ACCOUNT	National Capital Territory of Delhi
BHAI PARMANAND INSTITUTE OF BUSINESS STUDIES	National Capital Territory of Delhi
Bhaskaracharya College of Applied Sciences (DU)	National Capital Territory of Delhi
CAREER AVENUES	National Capital Territory of Delhi
CH BRAHM PRAKASH IIT	National Capital Territory of Delhi
Concept Mind Institute	National Capital Territory of Delhi

➤ **Step 6:** Select State - National Capital Territory of Delhi.

SBI SB Collect

HOME TRANSACTION HISTORY FAQ'S CUSTOMER SUPPORT

Payment Progress

Select Payee

Category: Educational Institutions

Indian

Filter by State: National Capital Territory of Delhi

Name of Educational Institutions	State
INDIAN INSTITUTE OF TECHNOLOGY, NEW DELHI	National Capital Territory of Delhi

Showing 1 to 1 of 1 entries (filtered from 6,997 total entries)

➤ **Step 7:** Select Educational Institutions – Indian Institute of Technology Delhi and Click On

SBI SB Collect

HOME TRANSACTION HISTORY FAQ'S CUSTOMER SUPPORT

Payment Progress

Select Payee Enter Payment Details Verify Payment Details Complete Payment Print Receipt

INDIAN INSTITUTE OF TECHNOLOGY, NEW DELHI | HAUZ KHAS NEW DELHI , DELHI-110016

Enter Payment Details

Payment Category :

-Select any Category-

-Select any Category-

IITD-Misc Payments

Student - Other Payments

Vendor-Other Payments

Back

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Privacy Statement Disclosures Terms of Use

- **Step 8:** Select Payment Category- Student Other Payments or Staff Other Payments



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HOME TRANSACTION HISTORY FAQ'S CUSTOMER SUPPORT

Payment Progress

Select Payee Enter Payment Details Verify Payment Details Complete Payment Print Receipt

INDIAN INSTITUTE OF TECHNOLOGY, NEW DELHI | HAUZ KHAS NEW DELHI, DELHI-110016

Enter Payment Details

Payment Category: Student - Other Payments

Entry Number *

Full Name *

Mobile No. *

Type of Payment: Others

Email

Amount *

Remarks: Library overdues

* Please choose the Type of Payment Carefully. Also make sure that payment amount is correct before making the payment. If you don't remember the Entry Number, then enter year of entry in the Entry Number field

- **Step 10:** Fill the Relevant Details.
- **Step 11:** Choose Type of Payment- Others.
- **Step 12:** In Remarks- Type Library Fine.
- **Step 13:** Click on Next.

SBI SB Collect

HOME TRANSACTION HISTORY FAQ'S CUSTOMER SUPPORT

Payment Progress

Select Payee Enter Payment Details Verify Payment Details Complete Payment Print Receipt

Net Banking

State Bank of India
Bank Charges: 11.8
Click Here

Other Banks Internet Banking
Bank Charges: 17.7
Click Here

Card Payments

This payment mode is not available between 23:30 hours IST and 00:30 hours IST

State Bank ATM-cum-Debit Card
Bank Charges: 0.0
Click Here

Other Bank Debit Cards
Bank Charges: 0.0
Click Here

Credit Cards
Bank Charges: 12.98
Click Here

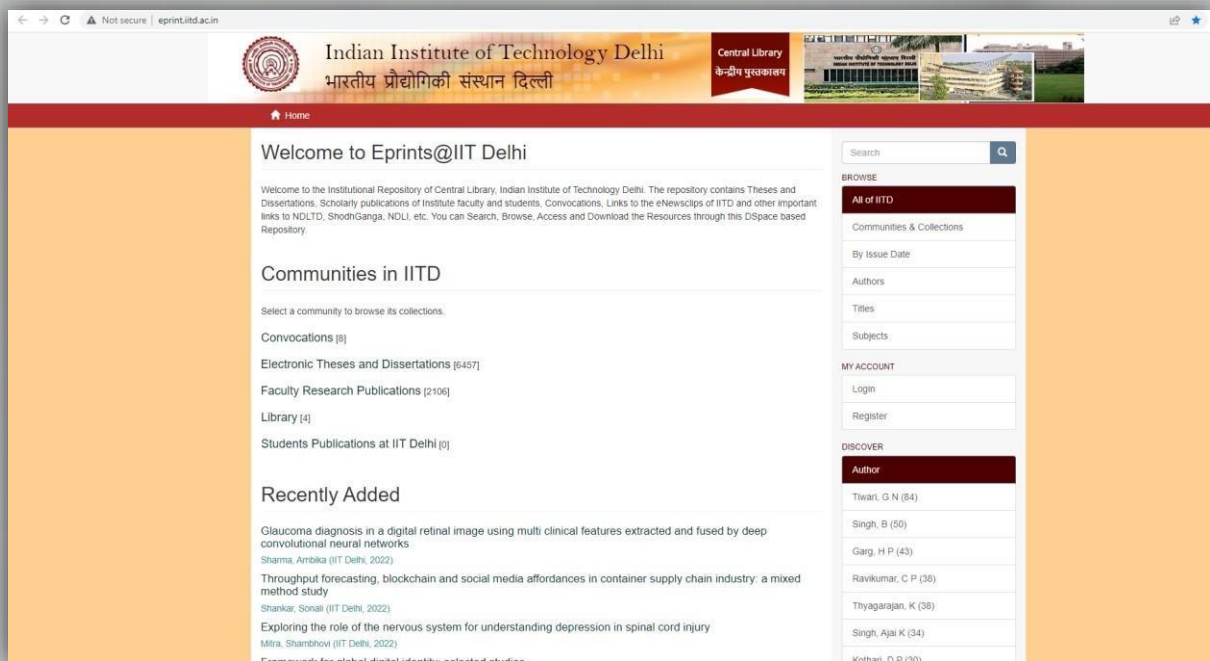
Send pdf of payment receipt to thesis@library.iitd.ac.in

Note: Your no dues will be approved after submitting hard and soft copy of Ph.D. Theses and you can check the approval of no dues on your ERP account.

Accessibililty of Ph.D. Abstract

The abstract of the submitted thesis will be accessible after a month at <http://eprint.iitd.ac.in/>.

➤ **Step 1:** Click on <http://eprint.iitd.ac.in/>.



The screenshot shows the homepage of the Eprints@IIT Delhi repository. The header includes the IIT Delhi logo and name in Hindi and English, along with a 'Central Library' badge. The main content area is titled 'Welcome to Eprints@IIT Delhi' and provides a brief description of the repository. It features a 'Communities in IITD' section with links to various collections like Convocations, Electronic Theses and Dissertations, Faculty Research Publications, Library, and Students Publications. A 'Recently Added' section lists recent publications with titles and authors. On the right side, there is a search box and navigation menus for 'BROWSE' (All of IITD, Communities & Collections, By Issue Date, Authors, Titles, Subjects) and 'MY ACCOUNT' (Login, Register). A 'DISCOVER' section lists authors and their publication counts.

➤ **Step 2:** Click on Search Box and Search Thesis by research name/guide name/keyword / Title of thesis etc.

The screenshot shows the eprint repository interface for a thesis. The title is "Ribonuclease mediated regulation of small RNA expression in Escherichia coli". The author is "Gupta, Amit Kumar" and the advisor is "Dutta, Tanmay". The date is 2020, and the publisher is IIT Delhi. The series/report number is TH-6209. The item type is a thesis. The keywords are "Ribous; Ribonucleic acid; Escherichia coli". The abstract field is empty. On the right, there are search and browse options, including "All of IITD" and "This Collection". The footer contains contact information for the library and various email addresses.

➤ **Step 3:** Click on View/Open, then Abstract pdf will be open.

The screenshot shows the PDF abstract page. The title is "Ribonuclease mediated regulation of small RNA expression in Escherichia coli". The author is "AMIT KUMAR GUPTA". The IIT Delhi logo is centered. The text "INDIAN INSTITUTE OF TECHNOLOGY DELHI" and "JANUARY 2020" is at the bottom. On the right side, there is a copyright notice: "©Indian Institute of Technology Delhi (IITD), New Delhi, 2020".

For any query, contact

Ms. Vanita Khanchandani,
Incharge, Theses Section,
Phone: 011-26591496/6654
Email: thesis@library.iitd.ac.in